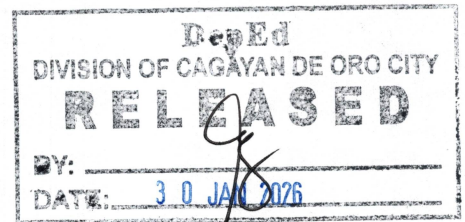




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

29 Jan 2026

DIVISION MEMORANDUM
No. 90 s.2026

**PARTICIPATION IN THE REGIONAL PROJECT: VALENTINE'S DAY TEACHERS'
AND PRINCIPALS' MAKEOVER**

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Concerned Curriculum Implementation Division Personnel
Concerned School Governance and Operations Division Personnel
Concerned Office of the Schools Division Superintendent Personnel
Concerned Elementary and Secondary Public-School Heads and Principals
Concerned Elementary and Secondary Public-School Teachers
This Division

1. In reference to the Regional Memorandum No. 048 on the conduct of the **Valentine's Day Teachers' and Principals' Makeover**, this Office hereby issues the following guidelines to ensure the smooth coordination and implementation of the said activity as host division.

2. The Valentine's Day Teachers' and Principals' Makeover is a recognition and wellness initiative that highlights the dedication, commitment, and well-being of teachers and school heads. In support of this Regional activity, the Schools Division Office of Cagayan de Oro shall mobilize a Division Technical Working Group (DTWG), and performers to ensure effective preparation and participation.

3. This activity shall involve:
- Identified **Division Technical Working Group (DTWG)** members
 - Designated **performers**

The list of DTWG members and performers is attached as **Annex A**.

4. The Division Technical Working Group shall be responsible for the overall coordination, preparation, rehearsal supervision, and on-site management of the Division's participation in the activity. Specific roles and functions of the DTWG members are reflected in **Annex A**. During the actual conduct of the activity, all



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
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members of the Division Technical Working Group (DTWG) are required to wear RED and WHITE attire as the official color motif for proper identification and visual uniformity.

5. Scheduled rehearsals and pre-work activities shall be conducted to ensure readiness and quality participation. The **rehearsal and pre-work activity schedule**, including dates, venues, and involved personnel, is reflected in **Annex B**.

6. Personnel who are required to render services during rehearsals, pre-work activities, and the actual conduct of the activity outside of regular working days shall be entitled to: **Service Credits**, or **Compensatory Time Off (CTO)** subject to existing Civil Service Commission (CSC) and DepEd rules and regulations, and upon proper documentation and certification of attendance.

7. School Heads of teachers who are designated as DTWG members, committee members, or performers are hereby directed to:

- Arrange for a substitute teacher or appropriate class management scheme to ensure uninterrupted delivery of classes during rehearsal days and pre-work; and
- Extend full support to the involved personnel to enable them to perform their assigned roles effectively.

8. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.

9. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent



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Encl.: RM 048, Annex A and Annex B

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

REGIONAL ACTIVITY CELEBRATIONS PROJECTS

DM003-SGOD-HRDS-MCTG / Participation In The Regional Project: Valentine's Day Teachers' And Principals' Makeover

January 29, 2026



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ANNEX A. DIVISION TECHNICAL WORKING GROUP

Over-all Chairperson: Roy Angelo E. Gazo – Schools Division Superintendent

Co-Chair: Audie S. Borres – Assistant Schools Division Superintendent

Members:

Rosalio R. Vitorillo – SGOD Chief

Romeo B. Aclo – Asst. SGOD Chief

Derrold Marl S. Aves – SEPS – HRDS

Technical Planning Committee:

Co-Chair: Mary Caress T. Galono

Members:

1. Fatemie G. Valmoria
2. Jean Marie M. Enriquez-Cuevas
3. Purcia C. Ang
4. Bellesa P. Diacoma

Registration Committee:

Chair: Loredelle L. Tacandong

Members:

1. Beverly Anne E. Nicolasora
2. Nelson R. Tacandong Jr.

Partnership and Advocacy Committee:

Co-Chair: Roy H. Lumban / Alvic Marie S. Francisco

Members:

1. James Patrick Santos
2. Elizer O. Teruel
3. Celso S. Pagulon
4. Jay T. Hebia

ICT / Program Lay-out and Documentation Committee:

Co-Chair: Wilfredo L. Belono Jr.

Members:

1. Rodel S. Megollas
2. Mark Edward D. Olango
3. Christian Gem C. Pimentel
4. Julie Anne P. Quiocson
5. Christian P. Daohog
6. Jessie Ivan C. Gaspar
7. Jon Michael Garcia

Certificates Distribution and Preparation Committee:

Co-Chair: Nerissa V. Dazo

Members:

1. Josie A. Salalima
2. Daphne V. Basal
3. Irish S. Altamia
4. Arnold A. Lee



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QAME Committee:

Chair: Eleanor H. Rollan

Co-Chair: Amor A. Radaza

Ushers/Usherettes Committee:

Chair: Ursula Jeneth G. Abellanos

Members:

1. Elizabeth H. Macabodbod
2. Lyra G. Monterola
3. John Paul Pasigay
4. Russel Love Salungayan

Venue & Physical Set-up Committee:

Chair: Engr. Ely V. Mamacalay

Co-Chair: Edwin O. Mamba

1. Machy M. Tudas
2. Jevie L. Jala
3. Jestoni M. Talle
4. Niquo Macarampat
5. Cheysser Laude
6. Irene Gervacio

Food Committee:

Chair: Juliet N. Dolero

Member: Jobert Salingay

Decoration:

Chair: Maribeth Auman

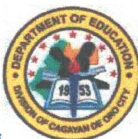
Co-Chair: Juliet Cristine S. Murcia / Eliezer R. dela Vega

Members:

1. Jeny M. Tare
2. Liwayway M. Ampo
3. Rosalinda T. Gomez
4. Mellany R. Maniquez
5. Dandy H. Jaraula
6. Nikki Jane C. Balibay
7. Abdul Gaffar P. Alimatar
8. Irish P. Tangara
9. Alden C. Salasalan
10. Alex R. dela Vega
11. Nathaniel E. Remotigue
12. Maricel Y. Avila
13. Narzisa Saring

HOSTS:

1. Johnson Sunday E. Gabule
2. Donnalyn S. Rivero



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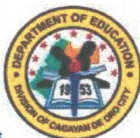
1. Edmor F. Ebajay
2. Angel Mae L. Ratilla

CDeO GURO BAND:

1. Melvan M. Neri
2. Zydee May S. Peralta
3. Ezra Mari S. Kionisala
4. Charlyn B. Delos Reyes
5. Ryan Boyd Pahapay
6. Angel Mae B. Lofranco
7. Lorynel C. Majaducon
8. Retse Lorraine B. Frias
9. Julius G. Sajulan
10. Regine Lopez

CDeO GURO DANCERS:

1. Joel Rey P. Carestia
2. Ryan Philipp Ubaub
3. Janice R. Baygan
4. Rodelyn N. Salcedo
5. Jolly Ann R. Bahade
6. Wilnie Joy Variacion
7. Kathe D. Perfecto
8. Novemier P. Posas
9. Stacy Marie S Dagondon
10. Pet Polin G. Billones
11. Edmor F. Ebajay
12. Priscilla A. Fabela
13. Judie Mae A. Romorosa
14. Noelfred B. Balarote
15. Dawn Princess B. Carciller
16. Reggie M. Galarpe



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ANNEX B – REHEARSAL AND PRE-WORK ACTIVITY SCHEDULE

GROUP / ACTIVITY	SCHEDULE	VENUE
CDeO Guro Band	January 31, 2026: 8 AM – 5 PM February 7, 2026: 8 AM – 5 PM	West City Central School
CDeO Guro Dancers	January 30, 2026 – 8 AM – 5 PM February 6, 2026 – 8 AM – 5 PM February 13, 2026 – 8 AM – 5 PM	City Central School – Junior High School
Pre-Work Activity – ICT and Documentation Committee, Technical Planning Committee (Program Team) and Hosts	February 4, 2026 – 8 AM-5 PM	Board Room, Division Office, Cagayan de Oro City
Decoration Committee and Physical Set-up Committee	February 13, 2026	Rosario Pavilion, Limketkai, Cagayan de Oro City
Final Rehearsal and Preparation (All Casts)	February 13, 2026	Rosario Pavilion, Limketkai, Cagayan de Oro City



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